

NOTICE OF SUSPENSION UNDER SECTION 52 OF THE PUBLIC SERVICES (MANAGEMENT) ACT 1995 AND GENERAL ORDER NO 15 OF 2012

TO: Mr Richard Pangwinyen

Internal Auditor

Department of Labour & Industrial Relations

<u>TAKE NOTICE</u> that in accordance with Section 52 of the *Public Services (Management) Act*, and the General Order No 15 thereto, <u>you are hereby suspended from duty with pay as a result of three charges laid against you</u> due to serious disciplinary offences committed by you based upon the information provided to the Secretary for the Department at the time of your suspension.

<u>TAKE NOTICE</u> that the three charges which are now laid against you are attached and you are required to respond to each of the charges in a letter to the Chairperson of the Disciplinary Committee no later than seven working days from the date of receipt of this Suspension Notice. You are required to state whether you deny or accept your guilt for each of the charges.

<u>TAKE NOTICE</u> that the Disciplinary Committee is established to consider your response to the Charges and in the process may call upon you to provide an explanation for your response to the Charges and give you the opportunity to be heard prior to a recommendation on your guilt or otherwise being made by the Disciplinary Committee based upon a legal opinion, to be provided.

<u>TAKE FURTHER NOTICE</u> that during the period of your suspension you are not allowed to enter the Department unless summoned on the directions of the Disciplinary Committee. All office keys and government assets in your possession are to be surrendered to the Department, and you are to cooperate with the officers of the Department and the Disciplinary Committee and to sign below for receipt of the charges.

SAILAS BOKOWI

Dated this day of

Delegate of the Secretary and Member of the Disciplinary Committee)